

Dear Friends,

St. Xavier's College, XRCVC - Lake Shore Extension is pleased to announce an **One-Day Hybrid Mode Training on Google Calendar with NVDA**”.

- Are you new to Google Calendar?
- Are you having difficulties accessing the Google Calendar with the screen reader?
- Is your time management getting affected as you have very limited knowledge on Google Calendar?

XRCVC is happy to conduct the one-day hybrid mode training on “Using Google Calendar with NVDA.” Google Calendar is an online time-management and scheduling service offered by Google. It allows users to create, manage, and share events, set reminders, and organise their daily, weekly, or monthly schedules efficiently. In this training workshop we will explore some basic features of Google Calendar such as accessing the user interface with NVDA, creating new event etc.

Eligibility: participants should have good knowledge of Internet browsing, Fundamentals of G-mail, typing, screen reader.

Limited seats are available for the session. Those interested should kindly register by using the link appended below.

<https://forms.gle/eFxxjnUjMiGJ2s858>

Resource Persons: Keshavan Nadar and Tejas Karanje

Criteria: Persons with print disabilities such as blind and low vision. Participant should be a screen reader user.

Date: 4 Apr 2026, (Saturday).

Time: 11 AM to 1:30 PM India

Venue:

1. XRCVC-Lake Shore Extension, Lake Shore Mall, Thane
2. Online Session (Zoom conferencing platform)/Google Meet

The registration link will close at 6 PM on Thursday 2nd April 2026.

Important Note:

1. Confirmation emails will be sent to selected participants on 3rd April 2026 Friday, by end of the day.
2. Participants are requested to use their personal earphones/headphones during the session.
3. After successful form submission, you will receive an acknowledgement email from google, if it is “requested”.

Thanks,

Team XRCVC,

Xavier's Resource Centre for the Visually Challenged (XRCVC)

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